2022 TAX Bills will be available after May 1st, 2023

- If you do not receive a mailed tax bill by mid-May; you can go online to review this information at www.willcountysoa.com.   If you have questions or issues regarding payments, please contact the Will County Treasurer's department.

The overall **assessed value of properties within Green Garden Township** continue to increase.

- Green Garden Township has experienced more than a 10% increase in total assessed property values between 2020 and 2022.

While completing **Quad equalization work**, the Assessor's office has received many **Soft Appeal complaints** which must be completed prior to the quad word.

The Assessor has also been quite busy working with the new township IT service to resolve outstanding **IT issues.**

Illinois Assessment required education

- As many of you know, the State of Illinois requires all Assessor's to be certified initially as well as meet on-going educational certification on a regular basis.
- In March, 2023, the Assessor attended more than 12 different assessment related educational classes at the **Illinois Property Assessment Institute conference**.

Another reminder that there are **Exemption Events** which are being sponsored by the Will County Supervisor of Assessment staff and are open to any Will County resident.

For times and location, there are printed lists on the table in the back of the room.

March tasks and accomplishments

- Besides many individual parcels and commercial properties, there are 6 subdivisions so far currently reviewed for equity during the Quad. These will continue to stay on **the Quad equalization task list** until complete.
  - Five Oaks
  - Canterbury Lakes
  - Charlevoix
  - Castle Gate
  - Waterford
  - Erinwood
- Attended **Will County Assessors Association meetings and education** in March.

- Spent **3 hours on IT office issues** – issues still pending (waiting for Assessor to have more time to work on these IT issues).

Assessor Office statistics in March, 2023

- Entered / Updated new Sales data records– 5
- Entered / Updated Exemption data records - 4
- Entered / Updated Frankfort building permits – 2
- Entered / Updated Will County building permits – 4
- Entered / Updated Road Permits – 0
- Entered / Updated Property Records - 8
- Entered / Updated Comparable reports - 1
- Inquiries (customers, appraisers, misc.) -17
- Soft or Pre-BOR appeals in process –4
- SOA transmissions – 8
- SOA tasks / adjustments – 7
- Number of field staff worked on a contracted, temporary basis - 1

On-going, standard Assessor tasks/projects

- Appraiser, Real Estate, attorney, county and resident requests
- Visit new construction sites to apply assessed values as soon as occupancy is complete.
- Data entry into Assessor software system: property record card information, Sales, Permits, Appeals, photos, exemption paperwork, correspondence, new construction drawings and inquiries entered and updated.
- Appeal work: soft appeals in the spring and BOR (Board of Review) appeals late summer-fall.
- Commercial / Industrial property assessment work and comparables
- Subdivision and rural comparable reports created & maintained
- Land AV comparable reports created & maintained
- Commercial / Industrial comparable reports created & maintained
- General office and personnel management
- Site visits as needed to determine new construction, farm qualifications, verification of PRC's, updates to field check & new construction lists.
- Management tasks: Assessor office expenses and reconciliation, monthly reports, budget reviews, expense reconciliation, staff payroll and training, IT issues, office supply/inventory management, data backups and processing.
- Equalizing neighborhoods – continuing work on compiling data, sales, updates, etc. to review and identify inequities and adjust assessments if justified and timely.
- Assessment education classes as required / needed
- Other tasks as requested by Township Supervisor
- Separate monthly meeting with Township Supervisor if requested.
- Monthly Assessor and County Assessment meetings as required / needed.
- Assignments (pickup and completion) as directed by W.C. SOA office – mapping changes, etc.
- Worked with Cirone Computing regarding enhancements or challenges in the VPams product line.